Services Committee - Library Budget 2026-27
Saltash Town Council
For the year ended 31 March 2027

Black text - budget assumptions
Red text - Further Actions (To Be Agreed)
Purple text - new codes
Blue text - recommend virements
Green text - recommendation from Building Condition report

Account	Prior YTD 2025/26	EMF Balances B/F 2025/26	Budget 2026/27	Actual YTD 2026/27	Budget Available 2026/27	Precept Budget 2027/28	Notes	Budget 2028/29	Budget 2029/30	Budget 2030/31	Budget 2031/32
Library Operating Income											
4517 LI Library - Replacement Membership Cards	25	0	50	6	44	25	Same as Prior Year	26	27	28	29
4518 LI Library - Photocopying Fees	1,255	0	600	370	230	600	Same as 2026/27	621	643	666	689
4524 LI Library Book Sales	250	0	130	6	124	50	Reduce to £50 based on increased book borrowing & stock rotation	52	54	56	58
4529 LI Library Activities Funding Income	0	0	0	494	(494)	0	Assume no funding available for a prudent approach	0	0	0	0
4527 LI Library Refreshment Sales (New code)	0	0	0	0	0	1,211	Income has been budgeted prudently for the new refreshment facility until usage levels are established.	1,253	1,297	1,342	1,389
Total Library Operating Income	**1,530**	**0**	**780**	**877**	**(97)**	**1,886**		**1,952**	**2,021**	**2,092**	**2,165**
Library Operating Expenditure											
6900 LI Rates - Library	13,339	0	13,597	11,760	1,837	12,172	Based on Actual 2026/27 + CPI Autumn budget statement confirms increases will be capped by CPI inflation	12,598	13,039	13,495	13,967
6901 LI Water Rates - Library	415	0	418	186	232	511	Based on Current Year Actual + 20% (last year increase water 11% and sewerage 26%)	529	548	567	587
6902 LI Gas - Library	2,120	0	4,500	1,248	3,252	4,658	Current Budget + CPI (Prior year lower cost due temporary closure for window refurb)	4,821	4,990	5,165	5,346
6903 LI Electricity - Library	2,991	0	4,000	(1,226)	5,226	4,890	Current Budget + CPI (Prior year lower cost due to temporary closure for window refurb)	5,061	5,238	5,421	5,611
6904 LI Fire, Security Alarm & CCTV - Library	967	0	1,186	1,293	(107)	1,253	Quoted 2026/27 Contract cost + estimated 10% increase + provision for adhoc maintenance	1,297	1,342	1,389	1,438
6908 LI Cleaning Materials & Equipment - Library	923	0	1,700	732	968	3,790	Actual 2026/27 12 Months window cleaning £960 Additional internal clean £400 Annual sanitary/nappy contract £252 Other cleaning budget £850 to incl additional toilet General waste and recycling collection £1,200 **TOTAL £3,662 + CPI**	3,923	4,060	4,202	4,349
6909 LI Boiler Service & Maintenance - Library	1,006	0	939	0	939	972	Current budget + CPI (2025/26 Annual Gas Safe check £212)	1,006	1,041	1,077	1,115
6910 LI General Repairs & Maintenance - Library	2,359	0	2,605	1,382	1,223	2,696	Current budget + CPI 6mthly door service £334 pa Replace 8 sets of wheels on shelving £350 Recommend virement to **6976 LI EMF Library General Maintenance** for any surplus budget at YE 2026/27	2,790	2,888	2,989	3,094
6913 LI Refreshment Costs - Library	58	0	150	35	115	969	Estimated costs = 80% of income	1,003	1,038	1,074	1,112
6914 LI Equipment - Library	719	0	500	154	346	500	Current Budget	518	536	555	574
6921 LI IT & Office Costs - Library	1,052	0	1,869	307	1,562	1,579	Budget to include stationery, printer ink cartridges and Footfall counter annual monitoring @ £79.20 pa	1,634	1,691	1,750	1,811
6922 LI Library Activities	2,470	0	2,500	848	1,652	1,500	Reduce budget to £1,500	1,553	1,607	1,663	1,721
6975 LI Home Library Service	0	0	200	0	200	200	No requirement to increase budget @55p mer mile = 363 miles pa / 7 miles p wk	207	214	221	229
6923 LI PWLB Loan Repayment & Interest	23,509	0	23,025	23,025	0	22,541	Based on Repayment Schedule Final payment April 2032	22,057	21,573	21,089	20,605
6924 LI Annual Key Holding Service (New code)	0	0	0	0	0	376	Quoted 2026/27 Contract cost + provision for 3 callouts + estimated 10% increase (This cost has previously been posted to 6470 GH EMF Guildhall Maintenance)	389	403	417	432
6681 ST LI Staff Travelling Expenses (Library)	33	0	250	73	177	259	Current budget sufficient + CPI	268	277	287	297
Total Operating Expenditure	**51,960**	**0**	**57,439**	**39,819**	**17,620**	**58,866**		**59,654**	**60,485**	**61,361**	**62,288**
Total Library Operating Surplus/ Deficit	**(50,430)**	**0**	**(56,659)**	**(38,942)**	**(17,717)**	**(56,980)**		**(57,702)**	**(58,464)**	**(59,269)**	**(60,123)**

Account	Prior YTD 2025/26	EMF Balances B/F 2025/26	Budget 2026/27	Actual YTD 2026/27	Budget Available 2026/27	Precept Budget 2027/28	Notes	Budget 2028/29	Budget 2029/30	Budget 2030/31	Budget 2031/32
Library EMF Expenditure											
6918 LI EMF Legal & Professional Fees (Private Contractors)	1,565	21,540	0	17,785	3,755	0	No requirement to increase budget	0	0	0	0
6971 LI EMF Saltash Library Property Refurbishment	24,911	121,149	0	89,237	31,912	6,450	Recommendation from Building Condition report - to include consultant fee for project managing replacement windows Balance on account to be used for replacing windows Committed costs are included in Actuals 2026/27 Goodrich (Retainer) £1,680 Goodrich (Rear fencing) £1,800 Stormforce (Roof) £6,482 Fridge £445 Coffee machine £1,651	0	0	0	0
6972 LI EMF Library Equipment & Furniture	0	5,686	0	5,195	491	5,778	Planned Spend New cash till £719 Replace shelving £3k Replace Computer Chairs x 5 £900 Set of lockable drawers for CHTL £150 Sideboard unit for Drinks storage £500 Contingency £1,000 **TOTAL £6,269 reduce by Budget Available 2026/27**	0	0	0	0
6976 LI EMF Library General Maintenance	827	4,273	3,200	0	7,473	1600	Recommendation from Building Condition report	1,600	1,600	6,600	1,600
Total Library EMF Expenditure	**27,303**	**152,648**	**3,200**	**112,217**	**43,631**	**13,828**		**1,600**	**1,600**	**6,600**	**1,600**
Total Library Expenditure (Operational & EMF)	**79,263**	**152,648**	**60,639**	**152,036**	**61,251**	**72,694**		**61,254**	**62,085**	**67,961**	**63,888**
Total Library Budget Surplus/ (Deficit)	**(77,733)**	**(152,648)**	**(59,859)**	**(151,159)**	**(61,348)**	**(70,808)**		**(59,302)**	**(60,064)**	**(65,869)**	**(61,723)**

CPI 3.5% based on September 26 as reported by Office of National Statistics 21-10-26

Precept 2026/27	**(58,429)**
Precept 2027/28	**(70,808)**
Increase / (Decrease)	**12,379**
Difference as %	**21.2%**